

Infinite Visions expenditure report instructions

If your school uses Infinite Visions software from Tyler Technologies, Inc. then these instructions should provide you with the correct report that ADE is asking for to complete the review.

Grants Management Report

Selection Parameters

From Date: 07/01/2013 Account Filter Mask: 510.????.????.????.???.

To Date: 10/31/2014

Fund: 510

Fiscal Year: Current Year Only

☒ Show Detail

☐ Accumulated Budget

Include Account Types	
Selected	Account Type
<input checked="" type="checkbox"/>	EXPENDITURE
<input type="checkbox"/>	FUND BALANCE
<input type="checkbox"/>	LIABILITY
<input checked="" type="checkbox"/>	REVENUE
<input checked="" type="checkbox"/>	TRANSFERS IN
<input checked="" type="checkbox"/>	TRANSFERS OUT

OK Cancel Help

In the Visions software menu select "Grants Management Report" and select the options shown below;

- Please note the date range goes until October 31 to account for correcting entries sometimes made at the close out of the school year.
- Select applicable fund (220, 221, 510, etc.)
- Account Filter Mask should be (applicable fund) ie. 510.????.????.????.???.
- For Fiscal Year select Current Year Only
- For your initial report please only include the following Account Types, Expenditure, Revenue, Transfer In and Transfer Out
- Select the Show Detail box
- If possible please print the report as a .PDF file.
- When completed with generating the report please forward the report to fiscalmonitoring@azed.gov